Meeting name:	SUPPORT for ME Advisory Committee Meeting		
Date of meeting:	December 14th, 2020	Time:	3:00pm-4:00pm
Minutes prepared by:	Joanie Klayman & Michaela Rice	Location:	Zoom

Meeting Objective

Sixth gathering of the SUPPORT for ME Advisory Committee: Provide updates on the associated goals and activities with a focus on the Focus Groups, General Updates, and Telehealth Initiative.

Attendees

Joanie Klayman, Caren Bishop, Michaela Rice, Danielle Louder, Lindsey Smith, Tyler Egeland, Katie Rosingana, Karen Pearson, Evelyn Ali, Imani Ransby, Liz Remillard, Malory Shaughnessy, Joan Ingram, Sarah Grant, Lisa Letourneau, Fran Jensen, Dee Sabattus, Olivia Alford

Notes, Decisions, Issues

Topic	Discussion	Follow-up
Welcome and Introductions *Joanie Klayman*	Joanie welcomed the group and advisory committee members introduced themselves. Joanie thanked Imani Ransby from United South and Eastern Tribes (USET) for participating in the SUPPORT for ME Advisory Committee. Imani and her colleagues from USET are in discussion with SUPPORT for ME regarding a tribal health data use agreement.	N/A

Focus Groups: Community Listening Sessions
 Lindsey Smith
	• As a follow up from the November SUPPORT for ME Advisory Committee, Lindsey reviewed the overarching themes from the three focus groups with persons with lived SUD experience.
	 • Discussion: "When and How" to formally present the data, recognizing that the summary data we have is from three (3) focus groups; data from seven (7) focus groups are pending; we have committed to sharing learnings to Stakeholders and need to determine the timing as well as the format. The Advisory Committee recommended:
	     o Report summary data by Public Health Districts
	     o Report overarching themes across the districts
	     o Report significant differences across districts
	     o Provide a one-page overview as a communication tool, if needed.
		Overarching themes and differences across and between Public Health Districts will be reported.
		
		 SUPPORT for ME will develop a one-page interim summary to share with Stakeholders.

Telehealth Initiative Update *Danielle Louder/Caren Bishop*	• 4 provider organizations have participated in SUPPORT for ME SUD Telehealth trainings to date. More are being scheduled; however, providers	Advisory Committee members interested in participating on a panel are encouraged

	have indicated they are very busy with COVID-19 concerns and priorities. • The NETRC team is working on obtaining CEUs/CMEs for the trainings, finalizing the SUPPORT for ME SUD Telehealth Toolkit and looking to obtain CEU/CME for the toolkit, under enduring content applications. • The idea of offering panel discussions, comprised of SUD subject matter experts, was discussed. More information is needed to determine whether this would be helpful.	to contact Danielle and Caren.
Updates: *Joanie Klayman*	• Service Locator Tool RFP was awarded. • Substance Use Disorder PNMI Rate Study is underway. • The Cutler Team is in the process of conducting key informant interviews with leadership and will report on findings when completed.	More information will be provided in the future.
Adjourn		**Next Meeting:** January 11th, 2021